

# Family Resource and Youth Services Coalition of Kentucky, Inc.

## Meeting Minutes

| FRYSCKy Board Meeting                  |  |  |
|--|--|--|
| 10.28.2018                             | 6:00pm   | Galt House , Louisville, KY<br>Carroll Ford Room |
| Type of Meeting                        | Board of Director's Meeting  |  |
| Called to order by                     | Paula Hunter, President  |  |
| Called to order at: (time)             | 6:56pm   |  |
| Secretary                              | Leslie Hall (In Michael Flynn's absence)   |  |
| Attendees                              | <p> <input checked="" type="checkbox"/> Paula Hunter, President<br/> <input checked="" type="checkbox"/> T.C. Johnson, President Elect<br/> <input checked="" type="checkbox"/> Megan Nicodermus, Vice President<br/> <input type="checkbox"/> Michael Flynn, Secretary<br/> <input checked="" type="checkbox"/> Sherry Paul, Treasurer<br/> <input checked="" type="checkbox"/> Leslie Hall, Immediate Past President<br/> <input checked="" type="checkbox"/> Caprecia Sizemore, Membership<br/> <input checked="" type="checkbox"/> Doug Jones, Public Policy<br/> <input checked="" type="checkbox"/> Rebial Reynolds, Public Policy<br/> <input checked="" type="checkbox"/> Sandra Ballew-Barnes, Historian<br/> <input checked="" type="checkbox"/> Melissa Goins, DFRYSC Rep.<br/> <input checked="" type="checkbox"/> Mary Ann Jennings, DFRYSC Rep.<br/> <input type="checkbox"/> Leslie Spears, KDE Rep (Designee: _____)<br/> <input checked="" type="checkbox"/> Chritina Weeter, KDE Rep (Designee: _____)<br/> <input checked="" type="checkbox"/> Michael Jones, Office Manager<br/> <input checked="" type="checkbox"/> Michelle Hansen, Region 1 (Designee: _____)<br/> <input checked="" type="checkbox"/> Linda Krutza, Region 2 Barren River (Designee: _____)<br/> <input type="checkbox"/> Lynn Story, Region 2 Green River (Designee: _____)<br/> <input checked="" type="checkbox"/> Krista Campisano, Region 3 (Designee: _____)<br/> <input checked="" type="checkbox"/> Melissa Cross, Region 4 (Designee: _____)<br/> <input type="checkbox"/> Christy Hardin, Region 5 (Designee: _____)<br/> <input checked="" type="checkbox"/> Van Gadberry, Region 6 (Designee: _____)<br/> <input checked="" type="checkbox"/> Rose-Linda Stafford, Region 7 (Designee: _____)<br/> <input checked="" type="checkbox"/> Sharon Collins, Region 8 (Designee: _____)<br/> <input checked="" type="checkbox"/> Tammy Stephens, Region 9 (Designee: _____)<br/> <input checked="" type="checkbox"/> Amy Carmichael, Region 10 (Designee: _____)<br/> <input checked="" type="checkbox"/> Machelles Durham, Region 11 North (Designee: _____)<br/> <input checked="" type="checkbox"/> Tina Cook (Designee: _____)                 </p> <p>Other Guests:</p> |  |
| <p>Opening Prayer by: T.C. Johnson</p> |  |  |

# Family Resource and Youth Services Coalition of Kentucky, Inc.

## Meeting Minutes

**Board Members Introductions & Regional Updates:** Each board member introduced him or herself and gave a brief update on what is happening in their regions.

The following things were discussed:

**Region 1: (Michelle Hansen)**

Reported concern for attitude (apathetic) towards contacting legislators.

**Region 2: Barren River (Linda Krutza)**

Reported all is going well.

**Region 2: Green River (Lynn Story)**

No report was provided.

**Region 3: (Krista Campisano)**

Reported on reconfiguration of centers and new centers being opened.

**Region 4: (Melissa Cross)**

Reported on reconfiguration of centers and new centers being opened.

**Region 5: (Christy Hardin)**

No report was provided.

**Region 6: (Van Gadberry)**

Reported on reconfiguration of centers and new centers being opened.

**Region 7: (Rose-Linda Stafford)**

Reported that Region 7 is planning a 2 day spring concert.

**Region 8: (Sharon Collins)**

Reported all is going well.

**Region 9: (Tammy Stephens)**

Reported on the awards for save the children foundation and a new GEAR UP grant.

# Family Resource and Youth Services Coalition of Kentucky, Inc.

## Meeting Minutes

### **Region 10: (Any Carmichael)**

Reported on reconfiguration of centers and new centers being opened.

### **Region: 11 North (Machelle Durham)**

Reported on reconfiguration of centers and new centers being opened.

### **Region: 11 South (Tina Cook)**

Reported on reconfiguration of centers and new centers being opened.

### **Special Announcements & Recognitions (Paula Hunter)**

Brian Akers was recognized and honored for his service to the coalition. Rebial Reynolds accepted the recognition in Brian Akers absence.

# Family Resource and Youth Services Coalition of Kentucky, Inc.

## Meeting Minutes

### Standard Business:

- **Comments from President-**

Paula Hunter welcomed everyone to the meeting.

- **Review & Approval of minutes from July 2016 Board meeting- (changes if any)**

The minutes from the July 7, 2018, meeting were reviewed. There was a motion by Sharon Collins with a second by Michelle Hansen to approve the minutes. All in favor, motion passed.

# Motion to approve by : Sharon Collins

# Motion 2<sup>nd</sup> by : Michelle Hansen

- **Review of days agenda- no additions/changes**

Motion made by Sharon Collins and a second by Rebial Reynolds to approve the agenda as presented. All in favor, motion passed.

### Operating reports

#### Financial Report Balance Sheet

Sherry Paul

#### Discussion

Report Reviewed

Sherry Paul presented the financial report. Current Assets are \$14,700.00 in cash, \$5,291.67 in Certificates of deposit, \$29,140.96 current value of stock fund, and \$105,000.00 accounts receivable. For a total assets of \$174,892.63.

Liabilities and net assets include:

Current Liabilities of \$80,000.00 (existing Bills)

Temporarily restricted: \$22,301.64 (DFRYSC funds)

Net Assets:

Retained Earnings \$72,590.99 (final balance if all assets were collected and all liabilities paid)

Total Liabilities/Net Assets \$174,892.63

A motion was made by Rebial Reynolds and second by T.C. Johnson to approve the financial reports and audit as presented.

Approval:

Motion by: Rebial Reynolds

Motion 2<sup>nd</sup> by: T.C. Johnson

# Family Resource and Youth Services Coalition of Kentucky, Inc.

## Meeting Minutes

|   |   |  |
|---|---|--|
| <b>Profit and Loss Report</b>                           | <b>Sherry Paul</b>  |  |
| <b>Discussion</b>                                       | The Profit and Loss Standard was provided to the board. (See Attached.)   |  |
| <b>Financial Report Check Register</b>                  | <b>Sherry Paul</b>  |  |
| <b>Discussion</b>                                       | Everyone had the opportunity to review the check registry.  |  |
| <b>Membership Report</b>                                | <b>Caprecia Sizemore</b>  |  |
| <b>Discussion</b>                                       | Currently we have 320 members. Caprecia Sizemore requested all regional representatives show power point that talks about membership during their next regional meeting after January.  |  |
| <b>Partner Reports</b>                                  |   |  |
| <b>DFRYSC</b>   | <b>Melissa Goins</b>  |  |
| <b>Discussion</b>                                       | <p>Melissa Goins reported the following:</p> <ul style="list-style-type: none"> <li>• Goins reported on the applications for new and reconfigured centers. There are 28 new centers opening and 24 districts are getting to reconfigure several centers. This will result in the hiring of 52 new coordinators,</li> <li>• Carroll Leggett has retired as the training coordinator. Melissa Newton is the new training coordinator and she will begin on October 29, 2018.</li> <li>• KDE is working with CHFS on trauma informed care. Melissa stated that shed was looking over policies to make sure that they are trauma informed.</li> <li>• The division is organizing the new center list and sending thank you notes to legislators.</li> </ul> |  |
| <b>KDE- Division of Consolidated Plans &amp; Audits</b> | <b>Leslie Spears</b>  |  |
| <b>Discussion</b>                                       | No report available.  |  |

# Family Resource and Youth Services Coalition of Kentucky, Inc.

## Meeting Minutes

|   |   |
|---|---|
| <b>KDE- Division of Student Success</b>             | <b>Christina Weeter</b>   |
| Discussion  | <p>Christina Weeter reported:</p> <ul style="list-style-type: none"> <li>• Updated guidance to ILPA for alternative students looking to make transitions easier for students.</li> <li>• Title 4A funds saw an increase for districts this year. She suggested that FRYSC coordinators see how they can help with this grant.</li> <li>• There is an update to the Early Warning Tool, which is now available to middle school as well as high school.</li> <li>• SIAC started meeting in June. SIAC has a broader open standing committee to open up meetings to more people that want to be involved.</li> <li>• KDE received a 5yr. grant from the US Department of Education to:             <ul style="list-style-type: none"> <li>- To provide PBIS training.</li> <li>- Build KDE Internal Capacity</li> <li>- Working w/ UK on Learning Collaborations</li> <li>- Provide support and bully prevention training.</li> <li>- Support sources of strength.</li> <li>- Building a state level behavioral dashboard.</li> </ul> </li> </ul> |
| <b>KY-ASAP</b>                                      | <b>T. C. Johnson</b>  |
| Discussion  | There was no report available due to the meeting being moved to November.   |
| <b>Children's Health Technical Advisory Council</b> | <b>Michael Flynn</b>  |
| Discussion  | Michael Flynn was not present at the meeting to provide an update.  |
| <b>Committee Assignments and Reports</b>            |   |
| <b>Budget/Sustainability</b>                        | <b>Sherrie Paul</b>   |
| Discussion  | <ul style="list-style-type: none"> <li>• <b>Membership Dues:</b><br/>Sherry Paul reported that the Committee was recommending to increase membership dues.<br/>A motion was made by Leslie Hall to increase individual memberships to \$60.00 and to allow the Budget and Sustainability Committee to figure increases of the other levels to the same percentage. The motion was second by Rose-Linda Stafford. All in favor. Motion passed.</li> <li>• <b>Conference Fees:</b><br/>There was discussion around considering raising the registration fees the Fall Institute. It was determined to table this discussion until our next meeting. The Budget and Sustainability Committee will meet with the Conference and Training Committee to discuss this matter.</li> </ul>   |

# Family Resource and Youth Services Coalition of Kentucky, Inc.

## Meeting Minutes

|   |  |
|---|--|
| <b>Membership Recruitment and Retention</b> | <b>Caprecia Sizemore</b>   |
| <b>Discussion</b>                           | <p>Melissa Goins reported that she will continue to work on pin pointing those coordinators who actually retire and not just those coordinators who leave for other opportunities and will try to help find a way to reach out to those who retire. This will allow us to encourage these folks to take advantage of our new retired members membership option.</p> <p>Caprecia Sizemore reported that the committee is looking to add a Youth Membership and an Americorps worker membership option. The committee will also be working on talking up the organizational memberships.</p> |
| <b>Public Policy</b>                        | <b>Leslie Hall</b>   |
| Legislative Session 2019                    | Leslie Hall  |
| <b>Discussion</b>                           | <p>The theme this year will be: "FRYSC the heart of KY Families." This will be the theme for buttons and the tunnel as well.</p>   |
| Communicating with New Legislators          | Leslie Hall  |
| <b>Discussion</b>                           |  |
| Regional Legislative Receptions             | Leslie Hall  |
| <b>Discussion</b>                           | <p>Leslie Hall reported that all regions will be asked to do some form of local legislative receptions. Hall distributed a document outlining several suggestions on how these could be conducted. ( A copy is attached to the official record.)</p> <p>Hall also discussed the recent survey that was conducted on how restored funds were spent on the local level. Hall asked regional reps to encourage all coordinators to complete this survey.</p>  |

# Family Resource and Youth Services Coalition of Kentucky, Inc.

## Meeting Minutes

|  |  |
|--|--|
| Legislative Page Days  | Krista Campisano   |
| <b>Discussion</b>  | <p>Krista Campisano reported that Page Days will occur on the following dates:</p> <ul style="list-style-type: none"><li>- February 12, 13, &amp; 14</li><li>- February 26, 27, &amp; 28</li></ul> <p>She also reported that the Page Day Application deadline has been extended to November 16, 2018.</p>   |
| <b>Public Relations &amp; Marketing</b>                              | <b>Sandra Ballew-Barnes</b>  |
| Newsletter   |  |
| <b>Discussion</b>  | <p>Sandra Ballew Barnes reported that the committee discussed whether or not there were any needs to change the newsletter process. The committee determined that the current process was still sufficient. The next newsletter due date has been set for November 2, 2108.</p>  |
| Website  |  |
| <b>Discussion</b>  | <p>Sandra Ballew Barnes reported that anyone posting Fall Institute pictures or information can use the hashtag #togetherwearekystrong.</p>  |
| <b>Conference &amp; Training Committee</b>                           | <b>Paula Hunter &amp; T. C. Johnson</b>  |
| Fall Institute 2018 Planning<br>(October 29-31, 2018,<br>Louisville) | <ul style="list-style-type: none"><li>• Registration Report:<br/>Michel Jones reported that we have a total of 946 registrants. We have the largest exhibit show ever with 50 exhibitors. G0365 is a new sponsor.</li><li>• Workshop Facilitators<br/>Michael Jones reported that all workshop facilitator positions have been filled.</li><li>• Silent Auction Workers<br/>A sign up sheet for the silent auction workers was distributed during the meeting.</li><li>• Scanners<br/>The scanners system will be used during the conference to track individual conference attendees workshop attendance.</li></ul> |

# Family Resource and Youth Services Coalition of Kentucky, Inc.

## Meeting Minutes

|                                       |  |
|---------------------------------------|--|
|                                       | <b>Megan Nicodemus</b>   |
| 2018 Awards                           | <ul style="list-style-type: none"> <li>Above &amp; Beyond Award</li> </ul> <p>Megan Nicodemus reported that the committee has met and has selected the recipient for the award, Sallye Pence.</p> <ul style="list-style-type: none"> <li>Bridges Over Barriers</li> </ul> <p>Megan Nicodemus reported that the committee has met and has selected the recipients of these awards for the conference.</p> |
| <b>Old Business</b>                   |  |
| Confirm Dates for Fall Institute 2019 | <b>Michael Jones</b>   |
| <b>Discussion</b>                     | The 2019 Fall Institute will be November 13-15, 2019, in Lexington, KY.  |
| <b>New Business</b>                   |  |
| Mini-Grant Process                    | <b>Paula Hunter</b>  |
| Applications for Review/Approval      | None   |
| <b>Discussion:</b>                    | N/A  |
| Reports from Recent Recipients        | None   |
| <b>Discussion:</b>                    | N/A  |
| Corporate Sponsors                    | <b>Paula Hunter</b>  |
| <b>Discussions:</b>                   | There was no discussion.   |
| Strategic Planning Meeting            | <b>Paula Hunter</b>  |
| <b>Discussion:</b>                    | There will be a strategic planning meeting in Frankfort February 5-6, 2019.  |
| Other Topics                          | <b>Paula Hunter</b>  |

# Family Resource and Youth Services Coalition of Kentucky, Inc.

## Meeting Minutes

|                                       |   |
|---------------------------------------|---|
| <p>Discussion:</p>                    | <p>Paula Hunter discussed the need to renew Michael Jones's contracts. Michael Jones has requested that we not renew his contract, but to extend them through February 2019 and then to determine whether or not to renew these once the strategic planning meeting has been held.</p> <p>Rebial Reynolds made a motion to extend Michael Jones's current contracts through February 2019. Doug Jones second the motion. All in favor. Motion passed.</p> |
| <p><b>Meeting Schedule (2018)</b></p> |   |
| <p><b>Meeting Dates</b></p>           |   |
| <p>Discussion</p>                     | <ul style="list-style-type: none"> <li>• Annual Membership Meeting, Monday, October 29, 2018 (Louisville, Galt House)</li> <li>• Strategic Planning Meeting February 5-6, 2019. (Frankfort, KY)</li> <li>• Board Meeting April 2019 (TBD)</li> </ul>  |
| <p><b>Closing</b></p>                 |   |
| <p>Comments from President:</p>       | <p>Prayer requests were offered.</p>  |
| <p>Prayer offered by:</p>             | <p>T. C. Johnson</p>  |
| <p><b>Adjourn</b></p>                 |   |
| <p>Time:</p>                          | <p>8:41pm</p>   |
| <p>Motion by:</p>                     | <p>Rebial Reynolds</p>  |
| <p>Motion 2<sup>nd</sup> by:</p>      | <p>Michelle Hansen</p>  |
| <p></p>                               | <p></p>   |
| <p></p>                               | <p></p>   |
| <p></p>                               | <p></p>   |

# Family Resource and Youth Services Coalition of Kentucky, Inc.

## Meeting Minutes

These business minutes were recorded by and submitted as an accurate record of the above noted Family Resource and Youth Services Coalitions of Kentucky Inc.:

Signature            \_\_Michael L. Flynn (as noted by Leslie Hall)\_\_\_\_\_

Date:                \_\_\_October 29, 2018\_\_\_\_\_