

**FRYSCKY, INC**  
**Board Meeting**  
**April 26, 2013**  
**Minutes**

Members present: Betty Marshall, Brian Akers, Sherry Paul, Sallye Pence, Tana Jones, Sandra Ballew-Barnes, Mary Ann McKenzie, Michelle Hansen, Nancy Booth (Region 2 alternate), Krista Campisano, Graham Reynolds, Paula Hunger, Megan Hatter, Teresa Roberts, Rose-Linda Stafford, Teresa Combs, Keith Smallwood, Charity Fuson, Jill Blackman, Terri Goodman, Penny Huffman, Caprecia Sizemore, Joan Howard, Jennifer Elliott.

Charity Fuson opened with a prayer.

Betty Marshall welcomed everyone and thanked them for attending. She stated she believed it would be a short meeting. She went over some housekeeping items and mentioned the nice facility and cost savings of meeting at the library as opposed to a hotel space.

As a way to get to know everyone Betty asked us to introduce ourselves and to talk about a summer tradition we each have.

Time was given for other updates. Krista said she had graduated from the FBI Citizens Academy. She provided some info about it and said more would be available at Fall Institute.

#### President's Report

Betty said she had some serious information to discuss with us. She shared with the board that Michael Jones has met with members of the Executive Board about some personal issues he is facing. She stated that we do not believe his personal issues have affected our organization. To further protect our organization and Michael it was decided by the Executive Board for Betty Marshall and Sherry Paul to take over the financial dealings (check writing, deposits, budget, etc) until Michael's issues have been resolved.

Betty has spoken with some CPA's for recommendations on how to proceed. It was recommended that we do a full audit of accounts to be able to say to our members that we are sure there are no issues with our business. The board was reminded that we already have a policy in place for doing a financial audit every other year and a financial review on non-audit years. This was set up to help save some money as audits are expensive. Betty said she has learned that there are many different types of audits and the CPA's she talked to suggested we do a "full audit" that will go back over at least the last 3 years of transactions. It was discussed that this type of audit is different that what we have conducted in the past.

A motion was made by Krista with a second from Michelle that we do a full (3-year large) audit as recommended by a CPA and to be conducted by a CPA at the end of the

current fiscal year. Many concerns were discussed and questions asked. It was noted that this will be in addition to the annual audit we already have scheduled according to our board policy. A vote was called and the motion passed.

#### Special Presentation

Rodney Goodlet gave a presentation on a mentoring program he is trying to get started called "Building Better Students". He said his organization started out doing school assemblies but he is now trying to do a program called "The Core". His vision is to offering mentoring in small groups with volunteers from the community leading the program. He is developing the curriculum and looking at 2014-2015 for the program launch. He is looking for some partnerships to get it launched. He is hoping to offset some of the costs by helping organizations obtain grants. He is targeting middle and high school students. It was suggested by the group that perhaps when he had more information he could be a presenter at a Fall Institute conference.

#### Financial Report

Discussion was continued about the audit and choosing a CPA. It was decided to form a committee to interview and choose a CPA. We also need a committee to develop a budget so it was agreed that the same committee could do both tasks. Sherry is to chair the committee. Members are Terri Goodman, Betty Marshall, Teresa Combs, and Sallye Pence. Financial Report was presented by Sherry.

Current assets as of April 22, 2013 include:

Cash in bank account:	\$ 6829.65
Certificates of Deposit	\$42676.61 (total of all)
Accounts Receivable	\$14200.00
FRYSKY Store merchandise	\$ 2060.00 (in storage)

**TOTAL ASSETS** **\$46526.26**

#### Current Liabilities

Accounts Payable	\$ 4634.31
Temporarily Restricted	\$ 3500.00 (VOV Carryover funds)

#### Net Assets

Retained Earnings	\$60391.95 (final balance if all assets were collected and all liabilities paid)
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**TOTAL LIABLITITES/NET ASSETS \$68526.26**

## Minutes

Minutes from March 1, 2013 Board meeting were presented by Sallye Pence. One typing correction was made. Tana made a motion to accept the minutes as changed. Graham seconded. Motion passed.

## DFRYSC Update

Michael Denney was out of town and unable to attend. He sent a report with Mary Ann. VOV registrations are going well. Katie has sent out the Request for Proposals for Fall Institute. The Department of Medicaid Services will be having meetings in the fall that may or may not hold interest to coordinators. Stayed tuned for more info to come. They are waiting on the "green light" from the state for the contracts to be sent out. Expect them to be out soon.

## KDE update

Joan provided the update. KDE is now moving to a system called "link" for on-line meetings. Joan has been to training for this. She has been to meetings about ILP and passed around some information about ILP. She gave out some numbers from regions who had reported them for Operation Preparation. She said it is an initiative of the First Lady for college and career preparation where volunteers are coming in to talk about choices students have for after high school. There are currently 5397 volunteers in the program. She said this program is different in each region and that schools could decide what it looked like for them.

## KY-ASAP

Leslie had a conflict and was unable to attend today's meeting. There is no report. She did say that she was going to visit other ASAP meetings in regions near her.

## Membership

Tana reported that we have 687 members as of April 22, 2013 and 688 as of today. This is 14 more members than last year. Please keep encouraging everyone to join! Our average membership has been 713 and our highest membership total was 779. This was our first year under 700 since 2009. The next legislative session will be crucial and we need to continue encouraging membership.

Tana had agreed to serve as membership Chair for one year and her term is up. The Nominating Committee met and recommends Caprecia Sizemore as Membership Chair. She has agreed. Brian made a motion to elect Caprecia as Chair with a second by Keith. Motion passed. Tana was thanked for her years of service to the coalition and told that she will be greatly missed. Tana expressed all that the Coalition and being on the Board had meant to her.

There were no other committee reports.

## Old Business

Betty said there are still several outstanding Fall Institute payments. She will be making personal phone calls to follow-up on this.

#### Fall Institute 2013

It will be in Lexington November 13, 14, &15, 2013. Hyatt will not take PO's but the Hilton will do so. We anticipate that Fall Institute attendance will be down as budgets continue to be lower. The computer registration system seems to be working and generates everything all at once. It will do labels, Certificates, etc. A company out of Canada created the software. The cost is about \$7000. We have been asked to pay ½ of the cost with DFRYSC covering the other half then both groups could use it. Betty has looked at the system and thinks it is very helpful and user friendly. There is a \$3500 update fee annually which the DFRYSC will pay. Brian made a motion to pay half after the trial period ends. Keith seconded. Motion passed.

#### VOV

There will not be a break sponsored by Coalition. We will work on getting snacks in the registration packets with label on them saying they are from the coalition.

#### Bridges Over Barriers

Nomination forms will be out soon.

#### Other

There is a CD that expires 5/29. We are not going to re-invest but convert it to cash until the July board meeting and then decide then what to do.

If someone did not pay this year's Fall Institute bill can they be prevented from coming to the next one? It was decided we need to start tracking payments sooner since invoices go to Boards of Education for payments.

The next meeting will be on July 7<sup>th</sup> at 6pm in Louisville at place to be determined.

Betty thanked everyone for attending today.

Brain closed with prayer and meeting adjourned at 1:05 pm

Respectfully submitted by,  
Sallye Pence